

# AHA Heartsaver AED Courses @ DCPC Winter 2011

## American Heart Association Guidelines:

This class is offered according to the guidelines set by AHA and our training center Dean/St. Mary's Healthworks which is who grants us permission to hold and oversee the operations of the courses. These courses are in English.

**DON'T GET CHARGED:** Courses are offered to Dane County Parent Council employees for free unless a participant does not attend the class he/she has registered for. Please read the signing statement at the bottom of the registration form carefully and be sure to call Human Resources (270-3416) with any questions before returning it.

To register for a date below, fill out the registration form attached, sign and return or fax (275-6756) to Human Resources before the listed due date. If your registration is received by the due date you will receive confirmation as well as a text book 1 week prior to the class, which you will need to read before the training. Classes are highly structured and are led by the video so having read the text will help you be better prepared for practice and testing. Please bring the book to your class and return it at the conclusion of the training.

Be prepared to spend a majority of the class on the floor working on manikins—In order to pass this class, students must be able to pass skills testing done on the floor, unless a **doctor's note is provided**. Classes start promptly at the scheduled time and participants who arrive **more than 10 minutes late** will not be allowed to stay **AND he/she will be required to pay the registration fee of \$40**. The above parameters are required of us by Dean/St. Mary's Healthworks.

*\*Licensing requires all persons working directly with children be certified in CPR; including but not limited to Teachers, Teacher Aides/Assistants, Center Aides, Transportation Specialists, FOW's and Site Directors*

**When choosing a date please sign up for the course that is closest to your re-certification date AND check with supervisors to ensure there are no scheduling conflicts.**

## **CLASSES MUST BE FULL TO REMAIN ON SCHEDULE—DATES/TIMES ARE SUBJECT TO CHANGE!**

<i>Wednesday, November 30</i>	5:30 – 9:00 pm	Red Arrow Classroom
<i>Registration Due <b>Wednesday, November 23</b></i>		
<i>Monday, December 5</i>	12:30 – 4:00 pm	Red Arrow Classroom
<i>Registration Due <b>Monday, November 28</b></i>		
<i>Monday, December 12</i>	12:30 – 4:00 pm	Red Arrow Classroom
<i>Registration Due <b>Monday, December 5</b></i>		



**Please check the class you will attend:**

<input type="checkbox"/> Wednesday, November 30	5:30-9:00 pm	Red Arrow Classroom
<input type="checkbox"/> Monday December 5	12:30 – 4:00 pm	Red Arrow Classroom
<input type="checkbox"/> Monday, December 12	12:30 – 4:00 pm	Red Arrow Classroom

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_ DCPC Site/Program: \_\_\_\_\_ Work Ph: \_\_\_\_\_ Cell Ph: \_\_\_\_\_  
Have you ever had CPR Training (circle one) YES or NO -- If YES, When?: \_\_\_\_\_ (mo/yr) **circle one** ENGLISH book? OR libro en ESPANOL?

By signing and submitting this registration form I am committed to attend the CPR course that I have checked above. **If I do not attend for any reason including illness, scheduling conflicts, late arrival, etc., I am responsible for paying the cost of the course by way of payroll deduction in the amount of \$40.00.** I also understand that if I do not return the book in the condition it was given to me within 7 days of the scheduled course date, I will be charged to cover the cost of replacement by way of payroll deduction in the amount of \$12.00

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
**YOU MUST COMPLETE ALL OF THE INFORMATION ABOVE TO RECEIVE A CPR STUDENT TEXT BOOK**

OFFICE USE ONLY  
Data Entered (initial) \_\_\_\_\_